

CLIFFS PASSPORT SERVICE

1814 PITTS ROAD
RICHMOND, TX 77406

WWW.CLIFFSPASSPORTSERVICE.COM
CLIFF@CLIFFSPASSPORTSERVICE.COM
(713)870-0078

Actual Travel Date: _____

Requested Return Date of Passport: _____

PERSONAL INFORMATION: Name of Applicant: _____

Address: _____ City/State: _____ Zip: _____

Phone #: _____ Email: _____ Referred By (co., friend, website) _____

BUSINESS INFORMATION: (If applicable) Company Name: _____

Company Address: _____ City/State: _____ Zip: _____

Bus Phone: _____ Business Email: _____

Shipping address if different than above: _____

PASSPORT SERVICE REQUESTED: (CHECK THE BOX) NEW RENEWAL CHILDS LOST/REPLACE DAMAGED

2nd LIMITED

PROCESSING SPEED: (CHECK THE BOX) RUSH (4-5 Business days) STANDARD (6-10 Business days) NO-RUSH (11+ Business days)

VISA SERVICE REQUESTED: IF Travel Visas are needed, please list the countries and type of visa needed (i.e. Brazil Business, Tourism etc.)

OTHER SERVICES REQUESTED (i.e. BIRTH CERTIFICATES, LEGALIZATIONS, POLICE CLEARANCE LETTERS) _____

PASSPORT INFORMATION: Name on Passport _____ Date of Birth: _____

Passport number: _____ Issue date: _____ Expiration date: _____ Issued by: _____

PAYMENT METHOD: (CHECK THE BOX) Cash Check Credit/Debit Card Card Type (circle option): Visa / MC / Amex / Discover

Card #: _____ Exp. Date: _____ Security Code (on back of card): _____

Signature authorizing use of creditcard): _____ Date: _____

The information contained on this form is private and confidential. In no event will CLIFFSPASSPORTSERVICE, its agents or its representatives be liable for any lost expenses or travel due to delays in processing your passport, travel visa or any other services provided. Issuance of a U.S. passport is at the sole discretion of the U.S. Dept. of State. Issuance of any travel visas is at the sole discretion of the foreign embassy or consulates. CLIFFSPASSPORTSERVICE is not liable for loss, damage or destruction of your passport or documents while in our possession including without limitation, indirect or consequential loss or damage, or any loss or damage whatsoever arising from the use of services from CLIFFSPASSPORTSERVICE. CLIFFSPASSPORTSERVICE is a registered commercial courier. We are registered with the U.S. Department of State (Passport Department) in Houston Texas. All fees are non-refundable.

Signature of applicant: _____
(I agree to terms and conditions stipulated in the services contract)